

**City of Eden Prairie
Public Data Request
Minnesota Government Data Practices Act**



Completed by Requester (Contact information is not required. However, we may not be able to clarify your request or provide copies without your contact information.)

Requester	Date of Request
Address	City, State, Zip
Phone Number	Email
Data Requested <input type="checkbox"/> Copies <input type="checkbox"/> Inspection <input type="checkbox"/> Both inspection and copies	

Note: You may be required to pay the actual costs of making, certifying and/or compiling the copies of data requested.
Private Data on Individuals: After you have been shown the data and informed of its meaning, the data need not be disclosed to you for six months unless a dispute or action is pending or additional data on you has been collected.

Completed by Department

Department	Handled by
Date Request Filled	Data Classified <input type="checkbox"/> Public <input type="checkbox"/> Other
Request Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	If denied, provide reason

Charges

Copy Charges (Include 7.525 tax)	Research / Other Charges	
Total Amount Due	Received by	Date

Payable to: City of Eden Prairie
If mailed, return form and any fees to the City of Eden Prairie, 8080 Mitchell Road, Eden Prairie, MN 55344-4485.