

# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### Minimum Control Measure 1

### Public Education and Outreach

#### ***Description:***

The MS4 must implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of Storm Water discharges on water bodies and the steps that the public can take to reduce pollutants in Storm Water Runoff. The goal is to help broaden public participation in the storm water management program as the public develops an understanding of the need for the program and the individual actions they can take to protect and improve area waters.

#### ***What is Required?***

An informed and knowledgeable community is crucial to the success of a stormwater management program. To satisfy this Minimum Control Measure, the MS4 must develop Best Management Practices (BMPs) to inform the public about the impacts of storm water discharges (runoff) on water bodies such as creeks, lakes, wetlands and ponds.

#### ***Best Management Practices***

Program actions and activities must use educational materials and activities to inform the public. This could include brochures, fact sheets, recreational guides, volunteer education group activities, and stormwater hotlines among others.

#### ***Numbering Adjustment***

BMP Summary Sheets 1b-1c1 through 1b-1c6 correspond to 1c-1 through 1c-6 in the BMP Summary Sheet instructions provided by the MPCA. This was done to correct a numbering error in the instructions and to better correlate the numbers with the numbering system used in the permit document, as was done with the remainder of the BMP Summary Sheet examples.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-1
<b>*BMP Title:</b>	Distribute Educational Materials
<b>Part V. G. 1. a. Permit Description:</b> You must implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impact of stormwater discharges on water bodies and the steps the public can take to reduce pollutants in stormwater runoff.	
<b>*BMP Description:</b> Educational pieces, web site articles, utility bill inserts, new resident packets, City news programming and newsletter articles and signage will be developed each year to provide educational information to residents and businesses within the community.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> BMP Summary Sheets 1a-11 through 1a-17 and in Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of pieces distributed annually.</li> <li>• See BMP Summary Sheets 1a-11 through 1a-17 for individual Measurable Goals.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Pieces will be developed and distributed annually</li> </ul>	
<b>Specific Components and Notes:</b>	
<p>This program will include development of items such as the following for use as needed each year:</p> <ul style="list-style-type: none"> <li>• City newsletter and television production (Life in the Prairie)</li> <li>• Utility bill insert (Environmental Times)</li> <li>• Web site articles (Environment &amp; Water Resources; Stormwater; and Garbage, Recycling &amp; Solid Waste pages)</li> <li>• Environmental Events</li> <li>• Annual City Council submittal</li> <li>• Environmental video productions</li> <li>• Environmental Learning Center</li> <li>• New Resident Packet</li> <li>• Illegal dumping signage</li> <li>• Pet waste clean up signage for City parks</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
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<i>Phone:</i>	952-949-8327
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<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-11
<b>*BMP Title:</b>	Utility Bill Insert
<b>*BMP Description:</b> Develop an insert to update utility bill customers on an annual basis and to increase public awareness on storm water and water conservation related issues. The insert will go to all who receive a utility bill, including residential, commercial and multi-family customers. The insert will also be posted on the City's storm water web page.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> <ul style="list-style-type: none"> <li>• Number of pieces distributed annually in utility bills.</li> <li>• Piece posted on web site to be available for review.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> Pieces will be developed and distributed annually each spring, including the web site posting.	
<b>Specific Components and Notes:</b> <i>Environmental Times</i> publication – will discuss water quality, water conservation, lawn watering practices or other water-quality topics as needed.	
<b>*Responsible Party for this BMP:</b>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-12
<b>*BMP Title:</b>	Environment & Water Resources and Garbage, Recycling and Solid Waste Web Pages
<b>*BMP Description:</b>	
Storm water program related information will be posted on the City's Environment & Water Resources and the Garbage, Recycling and Solid Waste web pages. A storm water website will be included on the Environment & Water Resources Web Page to provide residents and local businesses with an understanding of the NPDES regulations and how the City is meeting those requirements. Educational materials and links for additional information on storm water or water quality issues will be added as needed to increase public awareness.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Convert Stormwater Pollution Prevention Plan, BMP Summary Sheets and Permit Application into Adobe Acrobat (PDF) for accessibility and downloading</li> <li>• Post Annual Reports for the previous year</li> <li>• Post volunteer opportunities as they become available</li> <li>• Track number of hits on the Environment &amp; Water Resources web page per year</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
Pieces will be developed and distributed annually	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Utility bill insert (Environmental Times)</li> <li>• Storm Water Pollution Prevention Program (SWPPP) Plan</li> <li>• City guidelines for stormwater pond maintenance</li> <li>• Volunteer opportunities</li> <li>• Upcoming public meetings</li> <li>• Links to additional information</li> <li>• Link to report concerns on potential illicit discharges, illegal dumping, storm water pond conditions, or others ("Report a Problem" email link)</li> <li>• Household hazardous waste and yard waste disposal information</li> </ul>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-13
<b>*BMP Title:</b>	City Council Submittal
<b>*BMP Description:</b>	
Information will be submitted to the City Council on a yearly basis to provide information on the storm water permit program status. The information presented will be evaluated and adjusted annually as issues related to storm water awareness develop within the community. The information will be presented to increase Council awareness of storm water runoff issues and justify the importance of implementing the SWPPP provisions.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
Completion of annual submittal.	
<b>*Timeline/Implementation Schedule:</b>	
The Annual Report and associated information will be submitted as required by the NPDES permit annually.	
<b>Specific Components and Notes:</b>	
Annual Report, including the status of BMPs completed for each annual permit cycle as required.	
<b>*Responsible Party for this BMP:</b>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-14
<b>*BMP Title:</b>	Environmental Event
<b>*BMP Description:</b> Provide an event every other year where residents can gather information on a variety of environmental topics, which could include items such as water quality, storm water discharge and volunteer opportunities. The event could include a City-sponsored Environmental Event or participation in an event sponsored by a separate group such as the Eden Prairie School District, Watershed District or Chamber of Commerce.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> Number of participants who attend each event will be estimated.	
<b>*Timeline/Implementation Schedule:</b> One event will be sponsored or participated in every other year starting in 2006.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Educational materials related to varying components of the storm water permit program.</li> <li>• Conservation Commission</li> <li>• A minimum of one local group will be contacted about participating in or co-sponsoring the event to help broaden interest.</li> </ul>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-15
<b>*BMP Title:</b>	Environmental Multi-Media Productions
<b>*BMP Description:</b>	
<p>Produce a variety of productions and/or publications to distribute and/or show on a local television channel a minimum of once per year. This would include items such as public service announcement (PSA) or videos on water quality related topics. Water resource related videos that are developed will be shown on the City's "Life in the Prairie" television program during televised City programs or events or at the City's Environmental Learning Center. The materials will be made available on various formats, as appropriate, such as cd-rom, DVD or VHS, to other interested persons in the community on request. These BMP will help to develop public awareness on environmental topics, such as water quality and water conservation related issues.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of materials developed each year.</li> <li>• Number of messages shown on the local cable channel each year.</li> <li>• Number of times each message is aired annually.</li> <li>• Number of classes who attend the Environmental Learning Center each year.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<p>A minimum of one multi-media message will be broadcast annually starting in 2006.          Review existing "Life in the Prairie" broadcasts annually and show previously developed productions as appropriate.</p>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Use existing video materials, including the Big Foot: Our Ecological Footprint and Water Wisdom videos, at the City's Environmental Learning Center, as appropriate.</li> <li>• Develop potential topic ideas based on the recommendations of the City Council or Conservation Commission.</li> <li>• Review new and existing video productions and PSAs readily available for use.</li> </ul>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-16
<b>*BMP Title:</b>	Environmental Learning Center
<b>*BMP Description:</b>	
<p>Continue to develop the City's Environmental Learning Center at the Water Treatment Plant for public outreach with local school districts. Educating school-age children on storm water and water quality practices, including water conservation, helps promote a better understanding of the issues and challenges associated with improving water quality. The facility is currently used by 3<sup>rd</sup>, 5<sup>th</sup> and high school age students. The facility will continue to be updated as needs change.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of classes that attend each year.</li> <li>• Percentage of third grade classes from the Eden Prairie School District who attend each year.</li> <li>• Survey responses will be evaluated to assist in prioritizing upgrades, repairs or replacements as appropriate.</li> <li>• Number of exhibits upgraded, repaired or replaced annually.</li> <li>• Worksheets available for teachers to use to evaluate what their students learned during their visit.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• This is an existing program that will be evaluated annually to determine if any exhibits or educational pieces need upgrading, replacement or additions.</li> <li>• Educational exhibits will be repaired, upgraded or replaced as needed, starting in 2006.</li> <li>• A survey will be completed in 2007 with teachers who attend the ELC to ask for ideas or suggestions on how to improve the ELC.</li> <li>• Review existing worksheets to determine if they need to be updated annually.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Water quality educational messages</li> <li>• Water conservation topics</li> <li>• Video tape showings (see BMP 1a-15)</li> </ul>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1a-17
<b>*BMP Title:</b>	New Resident Packet
<b>*BMP Description:</b> Continue to provide informational packets to new residents who come in to homestead their property, or as requested. The packets will contain information to promote awareness on water related issues such as the City's lawn watering policies, Hennepin County Drop-Off Center brochures, the annual utility bill insert (Environmental Times) and waste disposal company options. The information will continue to be updated as needs change.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> Number of new resident packets prepared for distribution each year.	
<b>*Timeline/Implementation Schedule:</b> Ongoing program that will be evaluated annually as needed.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Hennepin County Drop Off Facility brochures</li> <li>• Waste Hauler Information</li> <li>• Lawn Watering Policy</li> <li>• Environmental Times</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1
<b>*BMP Title:</b>	Implement an Education Program
<b>Part V. G. 1. b. Permit Description:</b> You must specifically implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6)	
<b>*BMP Description:</b> The City will develop educational materials each year to provide educational information to residents, employees and businesses within the community.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1. Also in Section 5.0.	
<b>*Measurable Goals:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>*Timeline/Implementation Schedule:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>Specific Components and Notes:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>*Responsible Party for this BMP:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	
<b>Numbering Adjustment</b> <i>BMP Summary Sheets 1b-1c1 through 1b-1c6 correspond to 1c-1 through 1c-6 in the BMP Summary Sheet instructions provided by the MPCA. This was done to correct a numbering error in the instructions and to better correlate the numbers with the numbering system used in the permit document, as was done with the remainder of the BMP Summary Sheet examples.</i>	

<b>BMP Summary Sheet</b>	
<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	1 - PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1c1
<b>*BMP Title:</b>	Education Program: Public Education and Outreach
<b>Part V. G. 1. b. 1. Permit Description:</b> You must specifically implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Public Education and Outreach	
<b>*BMP Description:</b> The City will develop educational pieces each year to provide educational information to residents, employees and businesses within the community. This could include items such as web site articles, utility bill inserts, new resident packets, City television programming and newsletter articles.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1. Also in Section 5.0.	
<b>*Measurable Goals:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>*Timeline/Implementation Schedule:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>Specific Components and Notes:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
<b>*Responsible Party for this BMP:</b> See BMP Summary Sheets 1a-1 and 1a-11 through 1a-17 and 1b-1c3 through 1e-1.	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC PARTICIPATION
<b>Unique BMP Identification Number:</b>	1b-1c2
<b>*BMP Title:</b>	Education Program: Public Participation
<b>Part V. G. 1. b. 2. Permit Description:</b> You must specifically implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Public Participation	
<b>*Audience(s) Involved:</b> See BMP Summary Sheets for MCM 2	
<b>*Educational Goals for Each Audience:</b> See BMP Summary Sheets for MCM 2	
<b>*Activities Used to Reach Educational Goals:</b> See BMP Summary Sheets for MCM 2	
<b>*Activity Implementation Plan:</b> See BMP Summary Sheets for MCM 2	
<b>*Performance Measures:</b> See BMP Summary Sheets for MCM 2	
<b>*Responsible Party for this BMP:</b> See BMP Summary Sheets for MCM 2	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1c3
<b>*BMP Title:</b>	Education Program: Illicit Discharge Detection and Elimination
<b>Part V. G. 1. b. 3. Permit Description:</b> You must specifically implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Illicit Discharge Detection and Elimination	
<b>*Audience(s) Involved:</b> General Public and Municipal Employees	
<b>*Educational Goals for Each Audience:</b> To increase awareness regarding the impacts of illicit discharges as well as how to report incidences of illicit or illegal discharges or dumping. Municipal employees involved in activities out in the community (such as public works, engineering and parks department staff) which may impact water quality will be educated on how to avoid, recognize and report potential problems.	
<b>*Activities Used to Reach Educational Goals:</b> <ul style="list-style-type: none"> <li>• Information on how to detect and report potential illicit discharges and illegal dumping will be incorporated into the annual municipal education program in 2006.</li> <li>• A link to “Report a Problem” will be added to the City’s Environment &amp; Water Resources and Parks Department web pages to allow residents the opportunity to report potential problems.</li> <li>• An annual clean up event (BMP 2d-11) will be provided to allow residents to dispose of commonly dumped materials at a lower cost or free of charge. The event will be publicized as a way to increase awareness of alternative solutions for illegal dumping.</li> <li>• Information on how to dispose of commonly dumped items will be provided on the City’s Garbage, Recycling and Solid Waste web site.</li> <li>• Storm drain labeling educational program implemented (BMP 2d-11).</li> </ul>	
<b>*Activity Implementation Plan:</b> <ul style="list-style-type: none"> <li>• Annual meeting / retraining opportunity provided to department managers and/or municipal employees</li> <li>• Annual clean up event</li> <li>• Annual evaluation of educational materials and links to more information provided on web site.</li> </ul>	
<b>*Performance Measures:</b> <ul style="list-style-type: none"> <li>• Number of hits annually on the Stormwater and Garbage, Recycling and Solid Waste web pages.</li> <li>• Number of illegal dumping or illicit connection incidents reported by the public.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1c4
<b>*BMP Title:</b>	Education Program: Construction Site Run-off Control
<b>Part V. G. 1. b. 4. Permit Description:</b> Implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Construction Site Storm Water Runoff Control	
<b>*Audience(s) Involved:</b> Municipal employees, residents and contractors who are implementing construction plans for sites that are equal to or greater than one (1) acre in size. Educational materials will also be developed as needed for sites that are less than one acre in size.	
<b>*Educational Goals for Each Audience:</b> To raise awareness on the impacts of inadequate erosion or waste control on downstream water bodies.	
<b>*Activities Used to Reach Educational Goals:</b> <ul style="list-style-type: none"> <li>• Develop educational brochures on the City’s Land Alteration, Tree Preservation and Stormwater Management regulations that include information on the requirements for erosion and waste management controls to have available at the Engineering and Building Inspections Departments in 2006.</li> <li>• Hold a pre-construction meeting for each construction site that requires a Land Alteration Permit (this would include construction sites that are one (1) acre in size or more). The pre-construction meeting will include information related to erosion and waste control in relation to protection of downstream water bodies.</li> <li>• Provide educational opportunities for City staff on erosion control installation, maintenance or inspections as available to stay current on techniques, products and permit requirements.</li> </ul>	
<b>*Activity Implementation Plan:</b> <ul style="list-style-type: none"> <li>• Complete the brochures for “Do I Need a Land Alteration Permit” and “Land Alteration &amp; Tree Protection: Single Family Home Construction” during 2006</li> <li>• Distribute educational brochures on land alteration with building permits.</li> <li>• Hold pre-construction meetings for all sites that disturb one acre or more of land.</li> </ul>	
<b>*Performance Measures:</b> <ul style="list-style-type: none"> <li>• Number of pre-construction meetings held each year.</li> <li>• Number of single family building permits issued each year (to include brochures).</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1c5
<b>*BMP Title:</b>	Education Program: Post-Construction Stormwater Management in New Development and Redevelopment
<b>Part V. G. 1. b. 5. Permit Description:</b> Implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Post Construction Storm Water Management in New Development and Redevelopment.	
<b>*Audience(s) Involved:</b> Municipal staff, residents and contractors involved in construction activities for sites that disturb one (1) acre or more of land.	
<b>*Educational Goals for Each Audience:</b> To raise awareness on the impacts of inadequate erosion or waste control on downstream water bodies and to provide education on the importance of long-term operation and maintenance of stormwater controls.	
<b>*Activities Used to Reach Educational Goals:</b> <ul style="list-style-type: none"> <li>• Meet with Engineering and Building Department staff in 2006 to evaluate site review guidelines for post-construction to determine if additional educational materials are needed.</li> <li>• Provide educational information during pre-construction meetings on site stabilization requirements during and after construction to reduce water quality impacts from construction.</li> </ul>	
<b>*Activity Implementation Plan:</b> <ul style="list-style-type: none"> <li>• Hold a pre-construction meeting for each construction site that requires a Land Alteration Permit (this would include construction sites that are one (1) acre in size or more). The pre-construction meeting will include information related to erosion and waste control in relation to protection of downstream water bodies.</li> </ul>	
<b>*Performance Measures:</b> <ul style="list-style-type: none"> <li>• Number of pre-construction meetings held each year.</li> <li>• Complete City Code review.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Randy Slick
<i>Phone:</i>	952-949-8322
<i>E-mail:</i>	rslick@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1b-1v6
<b>*BMP Title:</b>	Education Program: Pollution Prevention / Good Housekeeping for Municipal Operations
<b>Part V. G. 1. b. 6. Permit Description:</b> Implement an education program that individually addresses each Minimum Control Measure (Part V.G. 1-6): Pollution Prevention / Good Housekeeping for Municipal Operations	
<b>* Audience(s) Involved:</b> Municipal Staff, including seasonal, part-time and full-time employees, in the Utilities, Park Maintenance, Street Maintenance, Building Inspections and Fleet Services Departments.	
<b>*Educational Goals for Each Audience:</b> Raise employee awareness about storm water discharge and waste control issues.	
<b>*Activities Used to Reach Educational Goals:</b> <ul style="list-style-type: none"> <li>• A Pollution Prevention Workshop for all municipal employees responsible for utility inspections, grounds maintenance and landscaping was held during the first permit year, in 2003.</li> <li>• Annual reminders will be forwarded to Department Managers to inform new staff and remind existing staff about water quality and waste control issues. The information provided will include reminders to look for ways in which to minimize storm water discharges that could potentially impact water bodies and other water quality issues.</li> </ul>	
<b>*Activity Implementation Plan:</b> Work with department managers to provide education to employees on illicit discharge detection, water quality and storm water discharge management.	
<b>*Performance Measures:</b> <ul style="list-style-type: none"> <li>• Number of employees who attend annual training for pesticide / herbicide applications.</li> <li>• Email correspondence to Department Managers annually to communicate reminders on storm water and water quality education information to staff.</li> <li>• One staff meeting will be attended annually to provide educational information on water quality issues and how to detect and report suspected problems.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1d-1
<b>*BMP Title:</b>	Coordination of Education Program
<b>Part V. G. 1. d. Permit Description:</b> Describe how your educational program is coordinated with and makes effective use of other Storm Water education programs being conducted in your area by other entities as appropriate for your MS4.	
<b>*BMP Description:</b> The City will work with Watershed Partners to determine if appropriate opportunities arise to coordinate storm water education messages or campaigns. The City will also contact local Watershed District, County, School District and Chamber of Commerce staff to determine if events or educational programs are being held in which the City can participate.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of events held in cooperation with other agencies or organizations.</li> <li>• Number of educational materials distributed in coordination with other agencies or organizations.</li> <li>• Number of web site materials posted that relate to programs or events held by other education programs.</li> <li>• Coordination and participation in the Water Resource Coordinators Group meetings a minimum of four times annually to share information and education ideas while the group is active.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> The City will contact agencies known to provide educational programs or materials annually to determine if opportunities exist.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Watershed Partners</li> <li>• Watershed District / Citizen Advisory Committee Members</li> <li>• Hennepin County</li> <li>• Chamber of Commerce</li> <li>• Let's Keep it Clean Campaign (University of Minnesota / Watershed Partners)</li> <li>• Water Resource Coordinators Group</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	PUBLIC EDUCATION AND OUTREACH
<b>Unique BMP Identification Number:</b>	1e-1
<b>*BMP Title:</b>	Annual Public Meeting
<b>Part V. G. 1. e. Permit Description:</b> Hold at least one public meeting per year addressing the Storm Water Pollution Prevention Program (SWPPP). You must hold the public meeting prior to submittal to the Commission (of the MPCA) of the annual report required in Part VI.D.	
<b>*BMP Description:</b> Hold one public meeting annually. For further information regarding the public meeting details refer to BMP Summary Sheet 2a-1, 2a-2 and 2a-3. The meeting will be held at the City offices.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> See BMP Summary Sheet 2a-1, 2a-2 and 2a-3 for a full description and also in Section 5.0.	
<b>*Measurable Goals:</b> Public meeting was held annually as required.	
<b>*Timeline/Implementation Schedule:</b> One public meeting held annually, prior to Annual Report submittal.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Hold meeting at a location convenient to the public</li> <li>• Notice published a minimum of 30 days prior to the public meeting in a newspaper that is in general circulation within the general vicinity of the City of Eden Prairie</li> <li>• Previous meetings held in an Open House format, future meetings will be held in the same format or adjusted if needed.</li> <li>• May be held jointly with other related matters, groups of issues or with other permittees in the general vicinity</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### Minimum Control Measure 2

### Public Participation / Involvement

#### ***Description:***

The MS4 must provide opportunities for the public to play an active role in both the development and implementation of the Storm Water Pollution Prevention Program (SWPPP). Public support allows citizens to become partially responsible for the program so they would be more likely to take an active role in its implementation as they become more aware of citizen responsibility, costs and expected benefits of the storm water management program. Public participation also provides a broader base of expertise for developing ideas and practices needed to meet the City's goals.

#### ***What is Required?***

To satisfy this Minimum Control Measure, the MS4 must reach out and engage the public to encourage public input and assistance with the storm water management program. The goal is to allow the public opportunities to play an active role in development and implementation of the program. At a minimum the City must provide an annual public meeting to provide an opportunity for the public to provide comment on the stormwater program.

#### ***Best Management Practices***

Program actions and activities must provide opportunities for the public to become engaged in the stormwater program. This could include public meetings, volunteer water quality monitoring, storm drain stenciling programs, community clean ups or Citizen watch groups among others.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2a-1
<b>*BMP Title:</b>	Comply with Public Notice Requirements
<b>Part V. G. 2. a. Permit Description:</b> You must comply with applicable public notice requirements of Part V.G.1.e.2 when implementing the provisions of the Stormwater Pollution Prevention Program (SWPPP).	
<b>*BMP Description:</b> Issue notice of the public informational meeting at least 30 days prior to the meeting in the newspaper designated for printing public notices for the City.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> Public notice published as required by the permit.	
<b>*Timeline/Implementation Schedule:</b> <ul style="list-style-type: none"> <li>• The public meeting will be held annually, prior to submittal of the Annual Report.</li> <li>• The Public Notice will be published a minimum of 30 days prior to the meeting date.</li> </ul>	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Publication in the City's newspaper designated for public notices.</li> <li>• Posting of the public notice on the City's web site.</li> <li>• Copies of the Public Notice will be distributed to those who have requested a copy.</li> <li>• The notice will contain the following: <ul style="list-style-type: none"> <li>❖ Reference to the Stormwater Pollution Prevention Program (SWPPP).</li> <li>❖ Date, time and location of the public informational meeting.</li> <li>❖ Concise description of the manner in which the public informational meeting will be held.</li> <li>❖ Location where a copy of the SWPPP is available for public review.</li> </ul> </li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2b-1
<b>*BMP Title:</b>	Solicit Public Input and opinion on the Adequacy of the SWPPP
<b>Part V. G. 2.b. Permit Description:</b> You must solicit public input and opinion on the adequacy of the Stormwater Pollution Prevention Program (SWPPP), including input from the public meeting, described in Part V.G.1.3., each year prior to submittal of the annual report the Commissioner, which is described in Part VI.D.	
<b>*BMP Description:</b> Provide opportunity to the public and other interested persons, such as industrial and commercial groups, developers and construction companies, a reasonable opportunity to provide suggestions and concerns on the on the City's Stormwater Pollution Prevention Program (SWPPP).	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number who attend the meeting.</li> <li>• Number of comments or statements received regarding the SWPPP.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Provide one annual public meeting prior to submittal of the Annual Report</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Provide a reasonable opportunity to make oral statements.</li> <li>• Provide a comment period that includes reasonable opportunity to comment on the SWPPP.</li> <li>• Consider timely, relevant written materials that interested Persons submit concerning the SWPPP.</li> <li>• Establish a process or procedure for presentations. Grouping of comments, timing, format of materials and similar rules can be established as needed to ensure full and fair consideration of all views.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

<b>BMP Summary Sheet</b>	
<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2c-1
<b>*BMP Title:</b>	Consider Public Input
<b>Part V. G. 2.c. Permit Description:</b> You must consider the public input, oral and written, to the Stormwater Pollution Prevention Program (SWPPP) and shall make adjustments You find appropriate.	
<b>*BMP Description:</b> Consider public comments, both oral and written, regarding the SWPPP.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> <ul style="list-style-type: none"> <li>• Number of comments considered.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> Provide one annual public meeting prior to submittal of the Annual Report	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Provide a public comment period for the Annual Meeting that provides a reasonable timeframe for comments.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2d-11
<b>*BMP Title:</b>	Storm Drain Labeling Program
<b>*BMP Description:</b>	
<p>The labeling of storm sewers will provide the public with the awareness that materials which enter the storm drain system is discharged directly into waters within the City. The goal is to encourage the public to keep storm drains clear of debris and to monitor what is entering local waterways through storm water. Materials will be made available for volunteers to participate in Storm Drain Labeling. Volunteer groups would be able to pick up supplies and equipment free of charge.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of volunteers or volunteer groups who pick up the storm drain labeling kits each year.</li> <li>• Track areas of the City marked by volunteer groups.</li> <li>• Check status of storm drain labeling sites annually to see if the areas need to be redone.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
Evaluate the kit contents and order new supplies as needed each spring.	
<b>Specific Components and Notes:</b>	
Post an article on the City's Environment & Water Resources web site regarding the volunteer opportunity and the availability of the kits.	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2d-12
<b>*BMP Title:</b>	Wetland Health Evaluation Program
<b>*BMP Description:</b>	
<p>The City will work with Hennepin County to provide a volunteer program, the Wetland Health Evaluation Program (WHEP) to provide first hand knowledge of how to collect water quality data from wetlands in a cost-effective manner. The volunteer groups will monitor selected wetlands to determine existing and ongoing health of these wetlands within the City. Support and laboratory space will be provided for WHEP. The program is coordinated by Hennepin County and is dependent on the County's continuance of this program. Information collected will be made available to the public by Hennepin County to increase awareness on wetland health issues within the City. The success of the program will be evaluated each year and the need to continue the program will be determined based on the results.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of volunteers or volunteer groups who participate each year.</li> <li>• Number of wetlands evaluated.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
Contact Hennepin County annually to evaluate wetlands for monitoring and determine if new supplies are needed.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Post an article on the City's Environment &amp; Water Resources web site regarding the volunteer opportunity.</li> <li>• Post annual information on the City's web site if provided in a suitable format.</li> <li>• Provide laboratory space and equipment for the wetland evaluations.</li> <li>• Provide a list of wetlands to evaluate each year, as applicable.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2d-13
<b>*BMP Title:</b>	Park Clean Up / Park Activities
<b>*BMP Description:</b>	
<p>Provide support for an Annual Park Clean Up Event in which volunteer groups work to clean up areas of illegal dumping for parks and trails within the City. The event is typically held in April and is a good tool for increasing awareness on the amount and types of materials which are dumped in our parks and the potential impacts they may have on water quality. The success of the program will be evaluated each year and the need to continue the program will be determined based on the results. Other items provided by the Parks Department will include posting of pet waste disposal requirements where needed in the Park system and provision of trees at an Annual Arbor Day event at Staring Lake.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of volunteers or volunteer groups who participate in the Park Clean Up each year.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Hold a Park Clean Up event annually.</li> <li>• Evaluate park needs for pet waste disposal requirement signs annually.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Post an article on the City web site prior to the event regarding the volunteer opportunity.</li> <li>• Develop guidelines for volunteers to use on how to conduct the clean up.</li> <li>• Provide equipment for the clean up event.</li> <li>• Provide signage for pet waste disposal in parks.</li> <li>• Provide trees for distribution at the Arbor Day celebration.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Parks & Recreation
<i>Name:</i>	Stu Fox
<i>Phone:</i>	952-949-8445
<i>E-mail:</i>	<a href="mailto:sfox@edenprairie.org">sfox@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	2-PUBLIC PARTICIPATION/INVOLVEMENT
<b>Unique BMP Identification Number:</b>	2d-14
<b>*BMP Title:</b>	Conservation Commission
<b>*BMP Description:</b> Develop and coordinate activities of a Conservation Commission to serve as an advisory group to the City Council on issues such as storm water management, education opportunities, solid waste and recycling, water conservation and others. The Commission will provide an opportunity for presentation of diverse viewpoints and input regarding water quality issues.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of volunteers / commission members who participate each year.</li> <li>• A minimum of 10 meetings held annually.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Start the Conservation Commission in 2006.</li> <li>• Provide meeting space and staff support for direction and coordination of activities monthly.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Public education task force to evaluate and develop messages for topics such as water quality or water conservation</li> <li>• Staff special events as available (for example the Environmental Event described in BMP 1a-14)</li> <li>• Volunteer educators / speakers as available</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### Minimum Control Measure 3

### Illicit Discharge Detection and Elimination

#### ***Description:***

An “illicit discharge” is any discharge to an MS4 that is not composed entirely of stormwater. This does not include fire-fighting activities or discharges from facilities that are already permitted under the National Pollutant Discharge Elimination System (NPDES) permit program. Discharges are considered illicit if the City is not designed to accept, process, or discharge such non-stormwater wastes. This could include direct connections (for example waste water piping mistakenly or deliberately connected to a storm drain) or indirect connections through spills or dumping of materials into a storm drain. Sources could include items such as septic tank effluent, paint or solvents dumped in storm drains, radiator flushing, car washing discharges or improper oil disposal.

#### ***What is Required?***

To satisfy this Minimum Control Measure, the MS4 must evaluate potential discharges and determine if they are significant, develop a map of the stormwater system and develop an ordinance (or other regulatory measure) that would prohibit illicit discharges that have been determined to be significant. Education of the general public about the hazards and potential impacts to aquatic, wildlife and human health associated with illegal and improper disposal of wastes is also to be included.

#### ***Best Management Practices***

The objective of this Minimum Control Measure is for the City to gain an awareness of their stormwater system to determine if illicit discharges are entering the system and establish legal, technical and educational means to eliminate these discharges if found. This could include completing the storm sewer system map, developing an ordinance, providing educational materials on illicit discharges, coordinating volunteers to stencil storm drains, or initiating a clean up for commonly dumped materials.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLICIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3a-1
<b>*BMP Title:</b>	Storm Sewer System Map
<b>Part V. G. 3.a. Permit Description:</b> You must develop a storm sewer system map by June 30, 2008, or on another date established by the Commissioner.	
<b>*BMP Description:</b> A storm sewer system map will be developed to provide a basic awareness of the intake and discharge areas within the storm water system, help coordinate management activities and provide information on how to determine possible sources of dry weather flows. The map will also assist the city in tracking storm drain system management actions. The map will include at a minimum public piping systems that are greater than or equal to 24 inches in diameter and include features over which the City has operational control, such as through ownership or easements. A base storm sewer system map was previously developed in GIS as part of the 1997 Local Drainage Plan Update. The map is currently available in ArcView. More accurate information will be phased into the map and updated on an annual basis as needed. Maps are made available to the public for review.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b> <ul style="list-style-type: none"> <li>• Base map is complete</li> <li>• Complete map updates annually</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> Annual updates to the existing storm sewer map will be made to correct existing information or add information on items such as new developments or structures found during field evaluations.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Storm drain system map developed as layers in ArcView GIS</li> <li>• Map data correlated with a Microsoft Access database as available</li> <li>• The map will show the location of items within public ownership or under drainage and utility easements, such as:             <ul style="list-style-type: none"> <li>○ Ponds, streams, lakes and wetlands that are part of the storm water management system</li> <li>○ Structural pollution control devices that are part of the system</li> <li>○ Pipes and conveyances that are 24 inches in diameter and over</li> <li>○ Outfalls, including discharges to other MS4s, waters and ditches that are not part of the system</li> <li>○ Overland discharge points</li> <li>○ Known locations of confirmed illicit discharges</li> <li>○ Other points that discharge from the storm water system that are outlets, but not diffuse flow areas</li> </ul> </li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLCIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3b-1
<b>*BMP Title:</b>	Regulatory Control Program
<b>Part V. G. 3.b. Permit Description:</b> You must, to the extent allowable under law, effectively prohibit, through ordinance or other regulatory mechanism, non-storm water discharges into your storm sewer system and implement appropriate enforcement procedures and actions.	
<b>*BMP Description:</b> The goal of the program is to avoid, detect and address illicit discharges within the City. The City will review and update ordinances and other regulatory mechanisms that address non-stormwater discharge into the storm sewer system and they will be revised, written or implemented as appropriate.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Complete ordinance and policy review</li> <li>• Determine need for ordinance or policy change</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Review existing City ordinances and policies during 2006.</li> <li>• Determine if existing ordinances, policies or other regulatory mechanisms need to be revised to meet permit requirements in 2007.</li> <li>• Complete the ordinance or policy revision, if required, in 2008.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Septic system evaluations and repair requirements for property transfers and post-installation.</li> <li>• Definition of illicit discharges.</li> <li>• Definition of non-stormwater discharges that are to be considered illicit.</li> <li>• Right of access to inspect, identify, investigate and/or correct suspected or known illicit discharges.</li> <li>• Develop criteria for requiring elimination of illicit discharges that are identified during inspections.</li> <li>• Establish enforcement action options for illicit discharges.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLICIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3c-1
<b>*BMP Title:</b>	Illicit Discharge Detection and Elimination Plan
<b>Part V. G. 3.c. Permit Description:</b> You must develop and implement a program to detect and address non-storm water discharges, including illegal dumping, to your system.	
<b>*BMP Description:</b> Establish program to detect and reduce illegal and/or improper connections to storm drainage systems and receiving water. The City will focus on the outfall system inspection. If potential illicit discharges are identified, the specific components listed below will be considered for identification of potential sources. A link will be added to the web site to allow residents or other interested parties to report problems, including illicit discharges or illegal dumping.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Discharge screening factors developed based on results of BMP 3b-1.</li> <li>• Evaluate existing spill response plan to determine if meet illicit discharge requirements established for BMP 3b-1.</li> <li>• Number of Outfalls inspected annually.</li> <li>• Number of septic systems inspected annually.</li> <li>• Number of septic systems reported as failing or failed each year.</li> <li>• Number of illegal dumping sites that required reporting to the MPCA.</li> <li>• Number of inspections for illicit discharges annually (including those conducted with outfall inspections).</li> <li>• Creation of database to track outfalls and illicit discharges.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Annual inspection program will be reviewed and adjusted as needed in 2006 based on current policies.</li> <li>• Annual illicit discharge inspection program will be adjusted as needed after BMP 3b-1 is completed in 2008.</li> <li>• Database / map will be completed to track outfalls and discharges as outlined in BMP 3a-1.</li> <li>• Spill response plan will be reviewed in 2008.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Report a Problem link available on the web site</li> <li>• Education materials, such as brochures or web site articles, to illustrate hazards associated with illicit discharges</li> <li>• Visual screening of storm water inlets during dry weather conditions, at the time of the outfall inspections</li> <li>• Septic system evaluations for property transfers and post-installation</li> <li>• Storm drain stenciling opportunity</li> <li>• Annual City Clean Up for disposal of commonly dumped materials, such as furniture and building materials.</li> </ul> <p><i>The following will be included in the program if needed:</i></p> <ul style="list-style-type: none"> <li>• Dry weather flow testing / Dye or smoke testing</li> <li>• Video inspections of storm sewers</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLCIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3c-11
<b>*BMP Title:</b>	Annual City Clean Up
<b>*BMP Description:</b>	
<p>The City will provide an annual City Clean Up Day where residents can bring in materials for disposal. However, hazardous waste materials would not be accepted. Commonly dumped items such as yard waste, furniture, tires, appliances, scrap metal, building materials, carpet and general trash will be accepted. The annual clean up is seen as a tool to deter illegal dumping of these materials as many items are accepted at reduced prices or free of charge. The program will continue while City funds are available.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of vehicles who enter the clean up.</li> <li>• Amount of materials collected.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• The clean up will be held a minimum of once each year, typically in June.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Promotion of the annual event</li> <li>• Partnership with Allied Waste or another local hauler if available to promote the event.</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

<b>BMP Summary Sheet</b>	
<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLICIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3d-1
<b>*BMP Title:</b>	Public and Employee Illicit Discharge Information Program
<b>Part V. G. 3.d. Permit Description:</b> You must inform employees, businesses and the general public in your MS4 area of hazards associated with illegal discharges and improper disposal of waste.	
<b>*BMP Description:</b> Establish program to educate employees and the public regarding illegal dumping and illicit discharges and how to report suspected activities using the education measures outlined on BMP Summary Sheet 1b-3..	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> <ul style="list-style-type: none"> <li>• Number of emails sent through the “Report a Problem” email link on the City’s web site annually.</li> <li>• Number of Calls to the City regarding illegal dumping or illicit discharges.</li> <li>• Annual review of brochures or web site articles on storm drain stenciling or other educational opportunities posted on the web site to determine if the information needs to be updated or removed.</li> <li>• Evaluate web site content annually and update as needed.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> <ul style="list-style-type: none"> <li>• “Report a Problem” link added to the Building Inspections web page in 2006, or a connection to the Environment &amp; Water Resources site added to enable finding this link.</li> <li>• Develop signage as needed to educate residents on the impacts of illegal dumping for locations where there are multiple infractions of the rules regarding dumping.</li> </ul>	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Annual Utility Bill Insert</li> <li>• “Report a Problem” hotline</li> <li>• City web site</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	3-ILLICIT DISCHARGE DETECTION AND ELIMINATION
<b>Unique BMP Identification Number:</b>	3e-1
<b>*BMP Title:</b>	Identification of Non Stormwater Discharges and Flows
<b>Part V. G. 3.e. Permit Description:</b> You must address the following categories of non-storm water discharges or flows (i.e. illicit discharges) <u>only</u> if you identify them as significant contributors of pollutants to your MS4.	
<b>*BMP Description:</b> The City evaluated the non-storm water discharges listed in this BMP to determine if they should be considered significant contributors of pollutants to water bodies in the City in 2005. No significance was found and a program for these items was not required.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b> Determination of significance completed and no significance found.	
<b>*Timeline/Implementation Schedule:</b> Met with the fire, building inspection, utilities and engineering departments in 2005 to discuss the items listed below.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Water line flushing</li> <li>• Landscape irrigation</li> <li>• Diverted stream flows</li> <li>• Rising ground waters</li> <li>• Uncontaminated ground water infiltration (as defined by 40 CFR 35.2005(b)(20))</li> <li>• Uncontaminated pumped ground water</li> <li>• Discharges from potable water sources</li> <li>• Foundation drains</li> <li>• Air conditioning condensation</li> <li>• Irrigation water</li> <li>• Springs</li> <li>• Water from crawl spaces pumps</li> <li>• Footing drains</li> <li>• Lawn watering</li> <li>• Individual residential car washing</li> <li>• Flows from riparian habitats and wetlands</li> <li>• Dechlorinated swimming pool discharges</li> <li>• Street wash water</li> <li>• Discharges or flows from fire fighting activities</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	lstovring@edenprairie.org
<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### Minimum Control Measure 4

### Construction Site Runoff Control

#### ***Description:***

Polluted stormwater runoff from construction sites often flows into local creeks, wetlands and ponds. The main pollutant is usually sediment; in fact sediment runoff from construction sites is often 10 to 20 percent greater than agricultural lands and 1,000 to 2,000 times greater than forest lands. Other potential contaminants include fertilizers, sanitary waste, solid waste, concrete truck washout, construction debris and oil and grease. Construction sites can potentially harm the physical, chemical and biological make up of our waters.

#### ***What is Required?***

To satisfy this Minimum Control Measure, the MS4 must develop, implement and enforce a program to reduce pollutants from construction sites that are greater than or equal to one acre in size.

#### ***Best Management Practices***

The City must establish a construction program that controls polluted runoff from construction sites with a land disturbance equal to or greater than one acre. This would include items such as development of an ordinance to require erosion and sediment control as well as other wastes on construction sites, establishment of procedures for site plan review, development of a procedure for inspections and penalties for construction sites and provide for a mechanism for the public to report problems on construction sites.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie								
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL								
<b>Unique BMP Identification Number:</b>	4a-1								
<b>*BMP Title:</b>	Ordinance or other Regulatory Mechanism								
<p><b>Part V. G. 4.a. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum:</p> <p>An ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under law.</p>									
<p><b>*BMP Description:</b></p> <p>Revise the existing erosion control ordinance to address the requirements established in the stormwater permit regarding construction site stormwater runoff control and enforcement. Model ordinances provided by the Minnesota Pollution Control Agency and the Metropolitan Council will be evaluated during the ordinance review. Watershed District and Hennepin County standards and policies will be incorporated as necessary.</p>									
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>									
<p><b>*Measurable Goals:</b></p> <p>Not applicable – BMP is completed.</p>									
<p><b>*Timeline/Implementation Schedule:</b></p> <p>The erosion control ordinance was revised in 2006 and enforcement is currently ongoing. The City Code section is now titled “Land Alteration, Tree Preservation and Stormwater Runoff Management”.</p>									
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Financial security requirements for sites requiring a Land Alteration Permit</li> <li>• Right of entry provision</li> <li>• Construction site waste control</li> <li>• Site erosion control guidelines for compliance</li> <li>• Inspection program with penalties for non-compliance</li> <li>• Site plan review procedures, including establishment of performance bond requirements</li> </ul>									
<p><b>*Responsible Party for this BMP:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><i>Department:</i></td> <td>Public Works</td> </tr> <tr> <td><i>Name:</i></td> <td>Leslie A. Stovring</td> </tr> <tr> <td><i>Phone:</i></td> <td>952-949-8327</td> </tr> <tr> <td><i>E-mail:</i></td> <td><a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a></td> </tr> </table>		<i>Department:</i>	Public Works	<i>Name:</i>	Leslie A. Stovring	<i>Phone:</i>	952-949-8327	<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>Department:</i>	Public Works								
<i>Name:</i>	Leslie A. Stovring								
<i>Phone:</i>	952-949-8327								
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>								
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>									

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie								
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL								
<b>Unique BMP Identification Number:</b>	4b-1								
<b>*BMP Title:</b>	Construction Site Implementation of Erosion and Sediment Control BMPs								
<p><b>Part V. G. 4.b. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum: Requirements for construction site operators to implement appropriate erosion and sediment control Best Management Practices.</p>									
<p><b>*BMP Description:</b> Incorporate requirements for erosion and sediment control into the ordinance described in BMP 4a-1.</p>									
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0</p>									
<p><b>*Measurable Goals:</b> Not applicable – BMP completed with BMP 4a-1</p>									
<p><b>*Timeline/Implementation Schedule:</b> Not applicable – BMP completed with BMP 4a-1</p>									
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Site erosion control guidelines including installation guidelines and timelines</li> <li>• Permit application process</li> <li>• Stormwater Pollution Prevention Program (SWPPP) required for construction sites greater than or equal to one (1) acre in size</li> <li>• Requirement for use of professional engineer (PE) or Certified erosion and sedimentation control specialist for erosion control inspections by the contractor</li> <li>• Penalties for non-compliance</li> <li>• Right of entry provision for inspections</li> </ul>									
<p><b>*Responsible Party for this BMP:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><i>Department:</i></td> <td>Public Works</td> </tr> <tr> <td><i>Name:</i></td> <td>Leslie A. Stovring</td> </tr> <tr> <td><i>Phone:</i></td> <td>952-949-8327</td> </tr> <tr> <td><i>E-mail:</i></td> <td><a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a></td> </tr> </table>		<i>Department:</i>	Public Works	<i>Name:</i>	Leslie A. Stovring	<i>Phone:</i>	952-949-8327	<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>Department:</i>	Public Works								
<i>Name:</i>	Leslie A. Stovring								
<i>Phone:</i>	952-949-8327								
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>								
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>									

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL
<b>Unique BMP Identification Number:</b>	4c-1
<b>*BMP Title:</b>	Waste Controls for Construction Site Operators
<p><b>Part V. G. 4.c. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum:</p> <p>Requirements for construction site operators to control waste, such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality.</p>	
<p><b>*BMP Description:</b></p> <p>Incorporate site waste control requirements into the City's erosion control ordinance, except as covered under other existing city code, ordinances or regulatory controls.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <p>Not applicable – BMP completed with BMP 4a-1.</p>	
<p><b>*Timeline/Implementation Schedule:</b></p> <p>Not applicable – BMP completed with BMP 4a-1</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Sanitary waste control</li> <li>• Litter control</li> <li>• Concrete truck wash out areas</li> <li>• Perimeter protection</li> <li>• On-site disposal handling and storage</li> <li>• Escrow / bonding requirements</li> <li>• Complaint hotline or web site link</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Randy Slick
<i>Phone:</i>	952-949-8322
<i>E-mail:</i>	<a href="mailto:rslick@edenprairie.org">rslick@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL
<b>Unique BMP Identification Number:</b>	4d-1
<b>*BMP Title:</b>	Procedure for Site Plan Review
<b>Part V. G. 4.d. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum: Procedures for site plan review which incorporate consideration of potential water quality impacts.	
<b>*BMP Description:</b> Update procedures for construction site erosion control measures within the Development Review process to incorporate provisions of the Land Alteration, Tree Preservation & Stormwater Runoff Management Ordinance that was revised in 2006. These provisions will be incorporated into site plan and building permit review processes.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Complete review of existing development review / site plan review process in relation to the erosion control ordinance (BMP 4a-1).</li> <li>• Change site plan review procedures as needed.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Review existing process to determine if new policies or review procedures are required in 2006.</li> <li>• Implement changes if needed in 2007.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Communication link between engineering, planning and inspections (Development Review Committee)</li> <li>• Erosion control installation expectations, inspection guidelines and timelines</li> <li>• Development review guidelines</li> <li>• Comprehensive Wetland Protection and Management Plan</li> <li>• Local Water Plan</li> <li>• Local Drainage Plan Update</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Mary Krause
<i>Phone:</i>	952-949-8315
<i>E-mail:</i>	<a href="mailto:mkrause@edenprairie.org">mkrause@edenprairie.org</a>
*Indicates a <b>REQUIRED</b> field. Failure to complete any required field will result in rejection of the application due to incompleteness.	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL
<b>Unique BMP Identification Number:</b>	4e-1
<b>*BMP Title:</b>	Establishment of Procedures for the Receipt and Consideration of Reports of Stormwater Noncompliance
<p><b>Part V. G. 4.e. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum:            Procedures for receipt and consideration of reports of noncompliance or other information on construction related issues submitted by the public.</p>	
<p><b>*BMP Description:</b>            A process will be developed to allow reports from the public, contractors, or others on noncompliance at construction sites.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b>            Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Complete review of current processes to allow public comment or problem reporting.</li> <li>• Update or change processes as needed.</li> </ul>	
<p><b>*Timeline/Implementation Schedule:</b></p> <ul style="list-style-type: none"> <li>• Review current processes in 2006.</li> <li>• Establish new processes, if required, in 2007.</li> </ul>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Web site link to enable the public to report potential problems such as environmental or water resource problems on construction sites</li> <li>• City hotline / phone line to enable public reporting</li> <li>• Annual public meeting</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL
<b>Unique BMP Identification Number:</b>	4f-1
<b>*BMP Title:</b>	Establishment of Procedures for Site Inspections and Enforcement
<b>Part V. G. 4.f. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum: Procedures for site inspection and enforcement of control measures.	
<b>*BMP Description:</b> The requirements established within the revised erosion control ordinance (BMP 4a-1) will be evaluated to determine if procedures for site inspection and enforcement of construction site stormwater runoff controls need to be revised.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Complete review of existing procedures to determine if changes are required based on the changes to the erosion control ordinance.</li> <li>• Complete changes as needed.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Site inspection guidelines based on the ordinance revisions completed in 2006.</li> <li>• Review of existing procedures completed in 2007.</li> <li>• Changes in procedures, if required, completed in 2008.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Land Alteration, Tree Preservation And Stormwater Management Ordinance</li> <li>• Site inspection review procedures for City staff</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
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<i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i>	

# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### Minimum Control Measure 5

### Post-Construction Runoff Control

#### ***Description:***

Areas undergoing new development or redevelopment can generate runoff that affect creeks, wetlands or ponds. Planning and design for the minimization of pollutants in post-construction sites is a cost-effective way to approach stormwater quality management. Two key considerations include stabilization of the soils to reduce sediment runoff and infiltration of water on-site to prevent stream bank scouring or downstream flooding. Redevelopment would include projects that alter the footprint of an existing site or building in such a way that one acre or more of land is disturbed.

#### ***What is Required?***

The City must develop, implement and enforce a program to reduce pollutants in post-construction runoff for areas of new development and redevelopment that result in land disturbance of greater than or equal to one acre. They must develop strategies that include a combination of structural and/or non structural Best Management Practices that address runoff.

#### ***Best Management Practices***

Nonstructural and structural BMPs are to be developed and implemented to reduce runoff after construction is complete. This would include use of zoning ordinances, local master plans or other documents to guide the growth of the community away from sensitive areas, incorporation of buffer strips to protect open spaces, or use of stormwater ponds, infiltration basins or trenches, porous pavement, grassy swales, rainwater gardens or filter strips to reduce runoff to sensitive areas.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT
<b>Unique BMP Identification Number:</b>	5a-1
<b>*BMP Title:</b>	Development and Implementation of Structural and/or Non-structural BMPs
<p><b>Part V. G. 5. a. Permit Description:</b> You must also select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum:          Develop and implement strategies which include a combination of structural and/or non-structural BMPs appropriate for your community.</p>	
<p><b>*BMP Description:</b>          The City will consider structural (such as wet detention ponds) and non-structural (such as grassy swales) stormwater management techniques for managing post-construction stormwater runoff. Construction of stormwater detention to protect receiving waters such as lakes, wetlands, ponds and creeks will be incorporated within development and redevelopment sites. Guidelines for Integrated Management Practices (IMPs) will be used where practical. BMPs for neighborhood roadway reconstruction projects will be incorporated as needed or as practical.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b>          Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Evaluate design guidelines annually</li> <li>• Investigate new post construction BMP techniques as available or as needed</li> <li>• Include inspection of stormwater management BMPs in the review guidelines for site inspections (i.e. building inspections)</li> <li>• Require Developers to inspect BMPs as part of the Land Alteration Permit application</li> </ul>	
<p><b>*Timeline/Implementation Schedule:</b>          Review BMP strategies for post-construction as needed</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Stormwater detention construction requirements</li> <li>• Requirement for consideration of infiltration practices (such as rain water gardens, grassy swales, bioretention or filter strips) as practical</li> <li>• Comprehensive Wetland Protection and Management Plan / Wetland Protection Ordinance</li> <li>• Local Drainage Plan Update</li> <li>• Local Water Management Plan</li> <li>• Conservation Area development / Open Space Protection / Conservation Easement requirement guidelines</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT
<b>Unique BMP Identification Number:</b>	5b-1
<b>*BMP Title:</b>	Regulatory Mechanism to Address Post Construction Runoff from New Development and Redevelopment
<p><b>Part V. G. 5. b. Permit Description:</b> You must also select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum:          Use of an ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects to the extent allowable under law.</p>	
<p><b>*BMP Description:</b>          Develop a post-construction ordinance to establish guidelines for post-construction runoff control for development and redevelopment sites.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b>          Not applicable – completed with BMP 4a-1. See Section 5.0 for more information.</p>	
<p><b>*Measurable Goals:</b>          Not applicable – completed with BMP 4a-1.</p>	
<p><b>*Timeline/Implementation Schedule:</b>          Not applicable – completed with BMP 4a-1.</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Local Water Management Plan criteria</li> <li>• Low Impact Development and Integrated Management Practice to be incorporated where practical</li> <li>• Site stabilization, including vegetative cover and structural stabilization measures, for disturbed areas</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	5-POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT
<b>Unique BMP Identification Number:</b>	5c-1
<b>*BMP Title:</b>	Long-term Operation and Maintenance of BMPs
<b>Part V. G. 5. c. Permit Description:</b> You must also select and implement a program of appropriate BMPs and measurable goals for this Minimum Control Measure consisting of, at a minimum: Ensure adequate long-term operation and maintenance of BMPs installed as a result of these requirements.	
<b>*BMP Description:</b> Develop requirements for long-term operation and maintenance of best management practices for stormwater management installed during construction projects. Maintenance requirements were incorporated into the erosion control ordinance (BMP 4a-1).	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Incorporate long-term operation and maintenance requirements into Developer's Agreements for new and redevelopment projects as needed.</li> <li>• Complete development of a Maintenance Agreement form to ensure long-term function of BMPs and IMPs for sites not covered by a Developer's Agreement, pre-existing agreement or easement.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Evaluate Developer's Agreement template to determine if additional requirements are needed in 2006.</li> <li>• Develop a Maintenance Agreement for to be used as needed in 2007.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Right of entry requirement</li> <li>• Long term maintenance requirement</li> <li>• Drainage and utility easement establishment procedure</li> <li>• Maintenance Agreement format</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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# Municipal Separate Storm Sewer System (MS4) Stormwater Permit Program Minimum Control Measure 6 Pollution Prevention / Good Housekeeping For Municipal Operations

## ***Description:***

This measure enables the City to examine their own actions to help reduce the amount and type of pollution that collects on streets, parking lots, storage areas and vehicle maintenance areas that could potentially be discharged to local waterways. Timely and proper maintenance of the City's storm sewer system is a key component of this measure. One benefit expected is proper and timely maintenance of the storm sewer system to help avoid repair costs associated with age and neglect.

## ***What is Required?***

To satisfy this Minimum Control Measure, the MS4 must develop and implement an operation and maintenance program with the ultimate goal of preventing or reducing pollutant runoff from municipal operations into the storm sewer system.

## ***Best Management Practices***

The City must evaluate ongoing maintenance activities and procedures, develop controls for reducing or eliminating pollutant discharges, ensure that new flood management projects assess the impacts on water quality, and provide education for employees on how to reduce impact to stormwater runoff. This could also include actions such as promoting employee recycling, minimizing pesticide use, and ensuring proper disposal of animal waste in municipal buildings.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie								
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING								
<b>Unique BMP Identification Number:</b>	6a-1								
<b>*BMP Title:</b>	Municipal Operations and Maintenance Program								
<p><b>Part V. G. 6. a. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum:</p> <p>An operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from MS4 (City) operations.</p>									
<p><b>*BMP Description:</b></p> <p>Develop a program to prevent and reduce storm water pollution from activities such as park and open space maintenance, fleet and building maintenance, new construction, land disturbances and storm water system maintenance.</p>									
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>									
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Develop a plan for spill prevention and control procedures</li> <li>• Provide annual fertilizer / pesticide training for certified applicators.</li> <li>• Analyze park soils for playfields on a rotating basis, at least once every five (5) years to optimize fertilizer usage</li> <li>• Provide spill prevention, clean-up and reporting protocol for use by Fleet Services staff</li> <li>• Provide Hazardous Materials / Right to Know training for all personnel who may be exposed to hazardous materials</li> <li>• Evaluate vehicle fueling area to determine if additional spill management methods are needed annually</li> <li>• Track percentage of City vehicles inspected each year</li> <li>• Track number of spills reported to the MPCA each year in City facilities</li> <li>• Track number of reportable spills that required cleanup</li> </ul>									
<p><b>*Timeline/Implementation Schedule:</b></p> <ul style="list-style-type: none"> <li>• Review and update spill prevention and control protocol as needed in 2006.</li> <li>• Provide spill prevention, clean-up and reporting training opportunities annually such as in conjunction with the City's "Right to Know Training" as available</li> </ul>									
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Training program in BMP 1b-6</li> <li>• MnDOT / University of Minnesota research on salt usage</li> </ul>									
<p><b>*Responsible Party for this BMP:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><i>Department:</i></td> <td>Public Works</td> </tr> <tr> <td><i>Name:</i></td> <td>Leslie A. Stovring</td> </tr> <tr> <td><i>Phone:</i></td> <td>952-949-8327</td> </tr> <tr> <td><i>E-mail:</i></td> <td><a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a></td> </tr> </table>		<i>Department:</i>	Public Works	<i>Name:</i>	Leslie A. Stovring	<i>Phone:</i>	952-949-8327	<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>Department:</i>	Public Works								
<i>Name:</i>	Leslie A. Stovring								
<i>Phone:</i>	952-949-8327								
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>								
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING
<b>Unique BMP Identification Number:</b>	6a-2
<b>*BMP Title:</b>	Street Sweeping**
<b>*BMP Description:</b>	
<p>The City uses mechanical street sweepers to remove sediment and debris from road, parking lot and trail surfaces within the City's operational control to minimize the amount of materials received by the storm sewer system. The City also owns one vacuum sweeper for use when needed. The City plans to continue the current system of street and parking lot sweeping which includes training, storage, disposal and scheduling of sweeping.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• All City streets, parking lots, sidewalks and trails will be swept a minimum of once annually</li> <li>• Amount of street sweepings material collected annually</li> <li>• Development and distribution of street sweeping educational materials for private businesses and homeowner's associations completed</li> <li>• Evaluate street sweeping research and equipment upgrades as information becomes readily available.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
<ul style="list-style-type: none"> <li>• Amount of street sweepings materials collected will be reported annually.</li> <li>• Information regarding the importance of keeping our streets clean will be included in the utility bill insert for 2007.</li> <li>• Street sweeping educational materials to be developed in 2007.</li> <li>• Street sweeping educational materials to be distributed in 2008.</li> </ul>	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Storm water system maintenance training (BMP 6a-1 and BMP 1b-6)</li> <li>• Sweeping schedule</li> <li>• Disposal site evaluation and location</li> <li>• Sweeper maintenance schedule</li> <li>• Debris and litter collection program</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works – Street Maintenance
<i>Name:</i>	Tom Tesch
<i>Phone:</i>	952-949-8534
<i>E-mail:</i>	<a href="mailto:ttesch@edenprairie.org">ttesch@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING
<b>Unique BMP Identification Number:</b>	6b-2
<b>*BMP Title:</b>	Annual Inspection of All Structural Pollution Control Devices
<p><b>Part V. G. 6. b. 2. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum:</p> <p>Inspect annually all structural pollution control devices, such as trap manholes, grit chambers, sumps, floatable skimmers and traps, separators and other small settling or filtering devices.</p>	
<p><b>*BMP Description:</b></p> <p>Establish an annual inspection program that will include inspection of 100% of the pollution control devices such as manholes, grit chambers, sumps, floatable skimmers, traps and separators that are under City ownership and/or Drainage and Utility Easements. The City will evaluate stormwater system components that are not under drainage and utility easements and in private ownership to determine the best way to address these areas.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Percentage of pollution control devices repaired annually.</li> <li>• Number of repairs completed annually.</li> </ul>	
<p><b>*Timeline/Implementation Schedule:</b></p> <p>Annual inspection program.</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Storm sewer map / inventory</li> <li>• Storm sewer and sump pump cleaning schedule</li> <li>• Storm sewer system inspection program</li> <li>• Criteria for repair, replacement and/or maintenance</li> <li>• Curb and getter maintenance</li> <li>• Maintenance performed or recommended</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	John Carlon
<i>Phone:</i>	952-294-5906
<i>E-mail:</i>	<a href="mailto:jcarlon@edenprairie.org">jcarlon@edenprairie.org</a>
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>	

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie								
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING								
<b>Unique BMP Identification Number:</b>	6b-3								
<b>*BMP Title:</b>	Inspection of a Minimum of 20 percent of the MS4 Outfalls, Sediment Basins and Ponds Each Year on a Rotating Basis								
<p><b>Part V. G. 6. b. 3. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum:</p> <p>Inspect, at a minimum, 20% of the MS4 outfalls, sediment basins and ponds each year on a rotating basis, during the effective period of this permit.</p>									
<p><b>*BMP Description:</b></p> <p>Establish an annual inspection program that will include inspection of 20% of known outfalls, sediment basins and/or ponds that are under City ownership and/or Drainage and Utility Easements. The City will evaluate stormwater system components that are not under drainage and utility easements and in private ownership to determine the best way to address these areas.</p>									
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>									
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Percentage of storm drain system outfalls completed</li> <li>• Percentage of sediment basins and ponds receiving storm water inspected annually</li> <li>• Number of outfalls cleaned or repaired annually</li> <li>• Number of sediment basins or ponds cleaned annually</li> </ul>									
<p><b>*Timeline/Implementation Schedule:</b></p> <p>Annual inspection program.</p>									
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Storm sewer system map / inventory</li> <li>• Storm sewer system inspection program</li> <li>• Outfall, sediment basin and pond inspection database and forms</li> <li>• Weather conditions present during inspections</li> <li>• Maintenance recommended and/or performed</li> </ul>									
<p><b>*Responsible Party for this BMP:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><i>Department:</i></td> <td>Public Works</td> </tr> <tr> <td><i>Name:</i></td> <td>John Carlon</td> </tr> <tr> <td><i>Phone:</i></td> <td>952-294-5906</td> </tr> <tr> <td><i>E-mail:</i></td> <td><a href="mailto:jcarlon@edenprairie.org">jcarlon@edenprairie.org</a></td> </tr> </table>		<i>Department:</i>	Public Works	<i>Name:</i>	John Carlon	<i>Phone:</i>	952-294-5906	<i>E-mail:</i>	<a href="mailto:jcarlon@edenprairie.org">jcarlon@edenprairie.org</a>
<i>Department:</i>	Public Works								
<i>Name:</i>	John Carlon								
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<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>									

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING
<b>Unique BMP Identification Number:</b>	6b-4
<b>*BMP Title:</b>	Annual Inspection of All Exposed Stockpile, Storage and Material Handling Areas
<b>Part V. G. 6. b. 4. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum: Inspect all exposed stockpile, storage and material handling areas at least annually.	
<b>*BMP Description:</b> Develop an inspection program to monitor exposed stockpile, storage and material handling areas that are owned or maintained by the City so that each area is inspected at least once annually. This will include road salt, lumber, topsoil, drums (not under permanent roofs), parts and other permanent and seasonal storage areas. Currently there are four sites that are used for this BMP.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Number of stockpile, storage and material handling areas inspected</li> <li>• Number of repairs or cleanups conducted as a result of the inspections.</li> </ul>	
<b>*Timeline/Implementation Schedule:</b>	
Annual inspections Annual repairs as needed.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Maintenance Outside Storage Site (MOSS) currently used for salt, Class V, gravel, street sweepings, and dirt storage</li> <li>• Miller Park currently used for clay and ag lime storage</li> <li>• Metropolitan Airports Commission (MAC) storage site currently used for wood chip and black dirt storage</li> <li>• Maintenance Shop currently used for gravel storage</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING
<b>Unique BMP Identification Number:</b>	6b-5
<b>*BMP Title:</b>	Inspection Follow-up Including the Determination of Whether Repair, Replacement, or Maintenance Measures are Necessary and the Implementation of the Corrective Measures
<p><b>Part V. G. 6. b. 5. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum:</p> <p>Based on your inspection, determine if repair, replacement or maintenance measures are necessary for proper operation and to prevent environmental impacts such as erosion. The necessary measures shall be completed as soon as possible, usually during the same year as the inspection. When this is not practicable, the reasons and a schedule for completion shall be submitted in the annual report.</p>	
<p><b>*BMP Description:</b></p> <p>After completion of the inspections required in BMP 6b-4, maintenance and repair measures will be implemented as soon as reasonably possible. If repairs are not practicable, the reasons for and a schedule of completion for the repairs will be submitted in the annual report.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Number of repairs completed</li> <li>• Repair, replacement or maintenance measures implemented as needed</li> </ul>	
<p><b>*Timeline/Implementation Schedule:</b></p> <ul style="list-style-type: none"> <li>• Annual evaluation of inspection results to determine if repairs, replacement or maintenance measures are required</li> <li>• Implementation of repairs, replacement and maintenance conducted annually as needed</li> </ul>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Procedures for disposal of waste removed from storm sewer systems, including dredge spoils, sediments, floatables, and other debris.</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie								
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING								
<b>Unique BMP Identification Number:</b>	6b-6								
<b>*BMP Title:</b>	Record Reporting and Retention of All Inspections and Responses to the Inspections								
<p><b>Part V. G. 6. b. 6. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum: Summarize the results of all inspections in the annual report. Keep records on the dates of inspection and responses to the inspections, including the date of completion of repairs and major additional protection measures.</p>									
<p><b>*BMP Description:</b> For each annual report, the program status must be summarized and progress towards your measurable goals must be identified. The records generated to track the work progress must be kept for at least three (3) years beyond the term of the permit. Records will be submitted to the MPCA only if requested. The records, including the SWPPP, will be available to the public at reasonable times during regular business hours; fees for copying would be charged as needed.</p>									
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 5.0</p>									
<p><b>*Measurable Goals:</b></p> <ul style="list-style-type: none"> <li>• Database to track inspection records, including responses to the inspections completed.</li> </ul>									
<p><b>*Timeline/Implementation Schedule:</b></p> <ul style="list-style-type: none"> <li>• Evaluate existing database in 2006 to determine what would be required to include inspection records.</li> <li>• Complete database upgrades in 2007.</li> <li>• Enter data collected annually after database completed.</li> </ul>									
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Microsoft Access database</li> <li>• Storm water map</li> </ul>									
<p><b>*Responsible Party for this BMP:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><i>Department:</i></td> <td>Public Works</td> </tr> <tr> <td><i>Name:</i></td> <td>Leslie A. Stovring</td> </tr> <tr> <td><i>Phone:</i></td> <td>952-949-8327</td> </tr> <tr> <td><i>E-mail:</i></td> <td><a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a></td> </tr> </table>		<i>Department:</i>	Public Works	<i>Name:</i>	Leslie A. Stovring	<i>Phone:</i>	952-949-8327	<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
<i>Department:</i>	Public Works								
<i>Name:</i>	Leslie A. Stovring								
<i>Phone:</i>	952-949-8327								
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>								
<p><i>*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.</i></p>									

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	6-POLLUTION PREVENTION/GOOD HOUSEKEEPING
<b>Unique BMP Identification Number:</b>	6b-7
<b>*BMP Title:</b>	Evaluation of Inspection Frequency
<p><b>Part V. G. 6. b. 7. Permit Description:</b> You must select and implement a program of appropriate BMPs and measurable goals for this minimum control measure consisting of, at minimum:</p> <p>Keep records of inspection results. After two years of inspections, if patterns of maintenance become apparent, the frequency of inspections may be adjusted.</p> <p>If maintenance or sediment removal is required as a result of each of the first two annual inspections, the frequency of inspection shall be increased to at least two (2) times annually, or more frequently as needed to prevent carry-over or washout of pollutants from the structures and maximize pollutant removal.</p> <p>If maintenance is not required as a result of both of the first two (2) annual inspections, the frequency may be reduced to once every two (2) years.</p>	
<p><b>*BMP Description:</b></p> <p>The inspection frequency will be evaluated annually to determine if changes are needed for regular inspections of storm water structures or ponding areas.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b></p> <p>Section 5.0</p>	
<p><b>*Measurable Goals:</b></p> <p>Annual review of inspections</p>	
<p><b>*Timeline/Implementation Schedule:</b></p> <p>Annual inspections and review of frequency</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Inspection Program</li> <li>• Water body database</li> <li>• Storm water map</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### PART IX, APPENDIX C,

### SECTION H

#### ***Description:***

Part IX, Appendix C includes a set of requirements for discharges that meet specified criteria. Section H includes provisions for discharges affecting Source Water Protection Areas or Wellhead Protection Areas (WHPA). The intent is to include measures which protect drinking water sources from storm water discharges.

#### ***What is Required?***

To satisfy this requirement, the MS4 must incorporate BMPs into the SWPPP to protect wells and source waters for Drinking Water Supply Management Areas (DWSMAs) identified as vulnerable under Minn. Rules 4720.5205, 4720.5210 and 4720.5330.

#### ***Best Management Practices***

The City completed a Wellhead Protection Plan (WHPP) in 2004. Action Items from the WHPP will be incorporated into the SWPPP where wellhead protection and stormwater discharge impacts overlap.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part IX. Appendix C. Section H.
<b>Unique BMP Identification Number:</b>	IX.C – h1
<b>*BMP Title:</b>	Wellhead Protection Plan
<p><b>Part V. G. 6. b. 7. Permit Description:</b> You shall incorporate BMPs into your Stormwater Pollution Prevention Program to protect any of the following drinking water sources that your MS4 discharge may affect, and You shall include the map of these sources within the SWPPP if they have been mapped:</p> <ol style="list-style-type: none"> <li>1. Wells and source waters for drinking water supply management areas identified as vulnerable under Minn. Rules 4720.5205, 4720.5210 and 4720.5330, and</li> <li>2. Source water protection areas for surface intakes identified in the source water assessments conducted by or for the Minnesota Department of Health under the federal Safe Drinking Water Act, U.S.C. §§ 300j – 13.</li> </ol>	
<p><b>*BMP Description:</b> The City completed a Wellhead Protection Plan (WHPP) in July 2004. A set of Action Plan objectives were included that addressed protection of source waters from stormwater discharge impacts. The WHPP will be followed.</p>	
<p><b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.1</p>	
<p><b>*Measurable Goals:</b> Action Plan objectives followed as outlined in the WHPP</p>	
<p><b>*Timeline/Implementation Schedule:</b> The WHPP will be reviewed annually to determine which Action Plan objectives require work that calendar year.</p>	
<p><b>Specific Components and Notes:</b></p> <ul style="list-style-type: none"> <li>• Well sealing / abandonment program</li> <li>• Review of research on surface water infiltration practices and potential impact to groundwater</li> <li>• Public education to raise awareness of well owners and residents within highly vulnerable areas</li> <li>• Potential Contaminant Source Inventory database</li> <li>• Storm water system map</li> <li>• File review for leak sites within moderately and highly vulnerable areas</li> </ul>	
<p><b>*Responsible Party for this BMP:</b></p>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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# Municipal Separate Storm Sewer System (MS4)

## Stormwater Permit Program

### PART X, APPENDIX D,

#### ***Description:***

Part X, Appendix D includes a set of requirements for MS4s who were identified as Selected MS4s in Part XI, Appendix E. These MS4s were selected to perform these requirements because their size and growth may be correlated with increased storm water flows and pollutant loading. The Selected MS4s must complete a nondegradation analysis to determine if their pollutant loading since 1988 is significant and if it is they must develop BMPs that are reasonable, practical and appropriate for the community. The BMPs must consider cost/benefit, social and environmental information and include an implementation schedule.

#### ***What is Required?***

The Selected MS4 must consider alternatives, explain which alternatives have been studied but rejected and why, and propose alternative BMPs that are reasonable and practical. The analysis must give high priority to BMPs that address impacts of future growth, such as ordinances for new development. Where increases in pollutant loading have already occurred due to past development, the analysis must consider retrofit and mitigation BMPs that the Selected MS4 determines to be reasonable, practical and appropriate for the community. The SWPPP will need to be revised to incorporate the new BMPs, if required.

#### ***Best Management Practices***

The BMPs for the SWPPP include a series of steps on how the Nondegradation Analysis will be completed. When complete, the SWPPP will be revised to incorporate new BMPs if required.

## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – a1
<b>*BMP Title:</b>	Selected MS4s - SWPPP
<b>*BMP Description:</b> A SWPPP that meets the requirements of this Permit must be completed (see BMP Summary Sheets for Minimum Control Measures 1 through 6). The Selected MS4s must submit information described in Sections B through I to determine whether additional control measures beyond those of the Permit can be reasonably taken to minimize the impacts of the discharges.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.2	
<b>*Measurable Goals:</b> The steps outlined in Appendix D are completed in accordance with the permit requirements.	
<b>*Timeline/Implementation Schedule:</b> The steps outlined in Appendix D will be completed by September 1, 2007.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Loading Assessment</li> <li>• Nondegradation Report</li> <li>• Public Notice</li> <li>• MPCA Review</li> <li>• Implementation of SWPPP</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – b1
<b>*BMP Title:</b>	Loading Assessment
<b>*BMP Description:</b>	
<p>The change in storm water discharge loading must be assessed using a pollutant loading water quality model that, at minimum, addresses changes in Average Annual Flow Volume, Total Suspended Solids, and Phosphorus. This modeling will be based on two time periods: from 1988 (1988 – 1990) to the present (2000 – 2005) and from the present to 2020. A simple model, or another more complex model that is found to be appropriate, must be used that is effective at quantifying loading.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 7.2	
<b>*Measurable Goals:</b>	
The Loading Assessment is completed.	
<b>*Timeline/Implementation Schedule:</b>	
The Loading Assessment will be completed in 2006.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Historical impervious cover evaluation</li> <li>• Pre-existing watershed district modeling</li> <li>• Modeling to be completed for remainder of City</li> <li>• Creek bed stability analysis</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – c1
<b>*BMP Title:</b>	Nondegradation Report
<b>*BMP Description:</b>	
<p>If the loading assessment determines that the new or expanded discharges within the City are significant, a Nondegradation Report will be completed. BMPs that address nondegradation will be completed to include the findings of the loading assessment and nondegradation analysis. The BMPs will address changes in pollutant loadings, as far as is reasonable and practical, through future development. In addition, the BMPs shall address, as far as is reasonable and practical, the negative impacts of increased storm water discharge volumes that have caused increased depth and duration of inundation of wetlands having the potential for a significant impact to a designated use of the wetland or changes in stream morphology that have the potential for a significant adverse impact to a designated use of the stream.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 7.2	
<b>*Measurable Goals:</b>	
The Nondegradation Report is completed.	
<b>*Timeline/Implementation Schedule:</b>	
The Nondegradation Report will be submitted to the MPCA prior to September 1, 2007	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Loading Assessment</li> <li>• Local Drainage Plan Update</li> <li>• Comprehensive Wetland Protection and Management Plan</li> <li>• Local Water Management Plan</li> <li>• Cost / benefit analysis</li> <li>• Social impact analysis</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
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<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – d1
<b>*BMP Title:</b>	Public Participation
<b>*BMP Description:</b>	
<p>Prior to submittal of the Nondegradation Report to the MPCA, the proposed SWPPP must be public noticed at the local level. The SWPPP modifications will also be submitted to the Watershed Districts in time to allow for review and comment. The Nondegradation Report explaining the proposed BMPs and the entire SWPPP will be made available to the public and Watershed Districts upon request.</p>	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b>	
Section 7.2	
<b>*Measurable Goals:</b>	
The Public Notice and comment period is completed prior to submittal of the Nondegradation Report to the MPCA.	
<b>*Timeline/Implementation Schedule:</b>	
A Public Meeting and distribution of materials will be completed at least 60 days prior to September 1, 2007 to allow time for comments and incorporation of results into the Nondegradation Report if required.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Public notice in the local paper</li> <li>• Transmittal of the Nondegradation Report and proposed BMPs to the Riley-Purgatory-Bluff Creek, Nine Mile Creek and Lower Minnesota River Watershed Districts for review and comment</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – e1
<b>*BMP Title:</b>	Submittals for Selected MS4s
<b>*BMP Description:</b> The proposed changes to the SWPPP, reports addressing nondegradation for all waters, together with supporting documents, will be submitted to the MPCA by September 1, 2007.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.2	
<b>*Measurable Goals:</b> The materials are submitted on schedule.	
<b>*Timeline/Implementation Schedule:</b> The submittals will be transmitted by September 1, 2007.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Loading Assessment document</li> <li>• Nondegradation Report</li> <li>• Proposed SWPPP modifications</li> <li>• Public and Watershed District comments, with a Record of Decision on the comments</li> <li>• Application to modify the permit</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
<i>Phone:</i>	952-949-8327
<i>E-mail:</i>	<a href="mailto:lstovring@edenprairie.org">lstovring@edenprairie.org</a>
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – f1
<b>*BMP Title:</b>	MPCA Review
<b>*BMP Description:</b> The MPCA will review the information presented by the Selected MS4 in accordance with Appendix D of the permit. However, the MPCA reserves the right to incorporate as much available information as possible in the decision making process, including the right to independently develop and evaluate potential reasonable and practical alternatives.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.2	
<b>*Measurable Goals:</b> <ul style="list-style-type: none"> <li>• Alternatives or suggestions submitted by the MPCA reviewed</li> <li>• Recommendations incorporated as required</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> The review will be completed in 2007.	
<b>Specific Components and Notes:</b> <ul style="list-style-type: none"> <li>• Nondegradation Report submittals</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
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<i>Phone:</i>	952-949-8327
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – g1
<b>*BMP Title:</b>	Notice and Preliminary Determination
<b>*BMP Description:</b> The MPCA will provide statewide public notice and opportunity for hearing on any MPCA determination of intent to deny or approve the SWPPP modifications to be implemented. The Selected MS4 will have the opportunity to respond to the comments prior to the MPCA making a final determination.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.2	
<b>*Measurable Goals:</b>	
<ul style="list-style-type: none"> <li>• Public hearing attended by City staff</li> <li>• Comments from public hearing period reviewed and incorporated as required</li> </ul>	
<b>*Timeline/Implementation Schedule:</b> Unknown.	
<b>Specific Components and Notes:</b>	
<ul style="list-style-type: none"> <li>• Nondegradation Report</li> <li>• Proposed SWPPP modifications</li> </ul>	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
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## BMP Summary Sheet

<b>MS4 Name:</b>	City of Eden Prairie
<b>Minimum Control Measure:</b>	NA – Part X. Appendix D
<b>Unique BMP Identification Number:</b>	X.D – i1
<b>*BMP Title:</b>	Implementation of the Approved SWPPP
<b>*BMP Description:</b> Following approval by the MPCA the approved SWPPP modifications, including any changes required by the MPCA, must be implemented by the Selected MS4.	
<b>Location(s) in SWPPP of detailed information relating to this BMP:</b> Section 7.2	
<b>*Measurable Goals:</b> The BMPs are implemented as proposed in the approved SWPPP	
<b>*Timeline/Implementation Schedule:</b> Unknown	
<b>Specific Components and Notes:</b> Unknown	
<b>*Responsible Party for this BMP:</b>	
<i>Department:</i>	Public Works
<i>Name:</i>	Leslie A. Stovring
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